

2011-12 Renewal Scholarship Criteria & Important Information

The Basics

- Renewal Scholarships provide Alumni Scholars with an opportunity to renew their initial scholarship award by performing service to UCLA and the Los Angeles community. The Association hopes that Alumni Scholars will become involved in campus events and organizations, increase their connections to the university, build their leadership skills at UCLA and stay involved with UCLA as alumni.
- Renewal Scholarships are available to Alumni Scholars who received an award upon entering UCLA as freshmen in fall 2009, 2010 or 2011 or upon entering UCLA as a transfer student in fall 2011. The Renewal Scholarship amount will be the same as the original award or first-year payment. Students who entered as freshmen can renew for up to three years; transfer students can renew up to one year.
- **Read carefully:**
 - **All Alumni Scholars who entered as freshmen in 2009 and 2010 must complete a minimum of 36 units per year and maintain a 3.0 cumulative GPA by the end of spring quarter to renew your Alumni Scholarship for the next year of study.**
 - **All Alumni Scholars who entered as freshmen in 2011 must complete a minimum of 36 units per year and maintain a 2.0 cumulative GPA for the 2011-12 academic year.**
 - **Alumni Scholars who entered as transfer students in 2011 must complete a minimum of 36 units per year and maintain a 3.0 cumulative GPA for the 2011-12 academic year.**
 - **All Alumni Scholars who entered in 2011 must attend at least one Renewal Scholarship Information Workshop in October.**
 - **Failure to meet these academic standards will result in ineligibility for the Renewal Scholarship regardless of completed service and met deadlines.**

The Renewal Process

1) Turn in your Renewal Agreement

- In order to be eligible for the Renewal Scholarship, you must read and sign the Renewal Scholarship Agreement and return it by **Oct. 14, 2011**. Students will not be eligible to renew their scholarship if this agreement is not returned on time to the ASC advisor, at the James West Alumni Center.

2) Begin completing service hours

- A combination of 30 hours of volunteer service to UCLA and the Los Angeles community must be completed by **May 21** to renew your scholarship.
 - ✓ A minimum of 10 hours of service (includes ASC and SAA activities) must be completed with UCLA in order to renew your scholarship. You are encouraged to complete more service through UCLA beyond the 10 hour requirement. UCLA service is any service performed with a UCLA group, club, department or approved university organization. **It does not include service that is performed for any type of payment or course credit.**
 - ✓ The remaining 20 hours of service may be completed in the Los Angeles community. Los Angeles community service must be facilitated and or supervised by an official, non-profit organization. Volunteer hours proselytizing religious and partisan political groups are not eligible. The service must be unpaid, charitable, and take place within Los Angeles County. **Students must turn in a proof of service letter on the non-profit's letter head stating the hours served with their organization.**

- Beginning Sept. 22, students can visit www.alumnischolarsclub.org to review a list of service opportunities at UCLA. The list is updated continuously, so be sure to check back regularly. The list of UCLA service activities is a sample of possible opportunities on campus; we encourage you to seek your own.
- Every two weeks the Alumni Scholarship staff will send out an e-mail with current UCLA service opportunities. This is the best way to get up-to-date information on service projects. If you do not receive these e-mails, please contact the ASC advisor.

3) Report your service hours

- Visit www.alumni.ucla.edu/scholarships/renew to log your hours online.
 - ✓ Click on the ASC Login button on the right side of the page
 - ✓ Enter your last name and UID in the log in box
 - ✓ Click on the ASC icon
 - ✓ Click on Submit Report
 - ✓ Enter your service hours and the contact information of the project supervisor
 - ✓ Record which type of service you have completed: UCLA, or LA Community Service
- Be sure to keep track of your remaining balance. All service must be completed and recorded in the online system by **May 21**. Service hours completed or recorded after May 21 will not be accepted.

4) Participate in at least one Renewal Scholarship Event or Renewal Scholarship Interview

- **Renewal Scholarship Events:**
Renewal Scholarship Events will be held each quarter. First-, second-, third-year students and first-year transfer students can attend at least one designated event during the year that provides an opportunity for scholars to interact with dedicated alumni. These are great opportunities to meet successful alumni, build new relationships and discuss what it means to be a Bruin leader.
Renewal events currently scheduled include:
 - ✓ Sunday, Nov. 6 – Alumni Scholarships Reception (returning students only, limited space)
 - ✓ Feb. 25-26, March 3 – Dinners for 12 Strangers
 - ✓ Saturday, March 10 – Reconnect with Alumni Scholarship Volunteers
 - ✓ March 24-25, March 31-April 2 – Freshman Scholarship Interviews
 - ✓ Saturday, May 5 – UCLA Alumni Day

If you do not attend a Renewal Scholarship Event during the 2011-12 school year, you **must** attend a Renewal Scholarship Interview.

Renewal Scholarship Interviews: Renewal Scholarship interviews will be held **Saturday, June 2**. **Mark this date on your calendar now – this will be the last opportunity to complete the Renewal Scholarship process.** Interviews provide an opportunity to discuss your past year at UCLA with veteran Bruins. You will be able to schedule your interview appointment time online in May just after the service deadline of May 21. It is your responsibility to comply with this appointment time.

If you fail to attend either a Renewal Scholarship Event or a Renewal Scholarship Interview, you will not be able to renew your scholarship. Any questions should be addressed to your ASC advisor.

Studying Abroad, Leave of Absence, or Graduating Early

Notification:

- You must notify your ASC advisor at least **one-quarter prior** to your departure. If you plan to study abroad or take a leave of absence, an email must be sent to Michelle Weyek (link MWeyek@alumni.ucla.edu) stating the planned dates of travel and quarters away from campus. In addition, please indicate if the study abroad program is Education Abroad Program (EAP) affiliated

with UCLA, or a separate non-UCLA program. If you plan to graduate early, you must email your planned graduation date.

Service:

- **For students away one quarter of the academic year**, Renewal Scholarship requirements remain the same. You must complete 30 hours of service by the specified deadline.
- **For students away two or more quarters of the academic year**, two options are available:
 - 1) You may complete 30 additional hours of service (60 total) in the year before you study abroad or take a leave of absence.
 - 2) You may complete 30 hours of service during your fourth or final year at UCLA. If you choose to complete the service requirement during the fourth year, 30 hours of service must be completed by the end of winter quarter.
- Specification of your selected option is required in the above-mentioned formal email notification and is required at least one quarter prior to your departure from the university.

Disbursements:

- Students studying in a UC EAP will receive Renewal Scholarship payments in the usual manner through their UCLA BAR accounts.
- Renewal Scholarship awards will not be disbursed through BAR if the study-abroad program is not through UC EAP. Renewal Scholarship payments will be deferred until the next quarter at UCLA.
- A one-quarter absence in a non-EAP program will result in the Renewal Scholarship payment being disbursed into the two remaining quarters of that same academic year.
- Students who plan to graduate one or two quarters early may have their scholarship applied to the remaining quarter(s) of that same academic year.
- Students who plan to graduate a complete academic year early will forfeit their fourth or final year's payment.

Stay Informed

- **Email** is the primary tool the Alumni Scholarship staff uses for communicating with 650 Alumni Scholars. **It is your responsibility to keep the Alumni Scholarship staff informed of any contact information and email changes throughout the year by updating your *ASC Profile* at www.alumni.ucla.edu/scholarships/renew. Log in with your last name and UID.** If we do not have your correct e-mail address on file, you will not receive important announcements and reminders.
- **Renewal Scholarship Information Workshops** will be held in fall quarter. It is mandatory that new students attend one of these workshops to fully understand the Renewal Scholarship process. The workshops are identical; see dates below.
- If for any reason you do not complete all the necessary requirements for the Renewal Scholarship, your award will not be renewed. However, you will be eligible to participate in the Renewal Scholarship process the following year.
- For information, contact the ASC advisor Michelle Weyek at 310-206-0663 or by email at MWeyek@alumni.ucla.edu.

To avoid missing an easy opportunity to receive the Renewal Scholarship, mark these important dates in your academic planners.

- **Sept. 19** Renewal Scholarship service begins
- **Oct. 3-7** Renewal Scholarship Information Workshops*
- **Oct. 14** Mandatory Renewal Scholarship Agreement due
- **Nov. 6** Renewal Event (Returning Students Only)
- **Feb. 25-26** Renewal Events
- **Mar. 3** Renewal Event
- **Mar. 10** Renewal Event
- **Mar. 24-25** Renewal Events
- **Mar. 31-Apr. 1** Renewal Events
- **May 5** Renewal Event
- **May 21** Last day to complete Renewal Scholarship service
- **May 21** Last day to log Renewal Scholarship service online
- **June 2** Renewal Scholarship Interviews

* It is mandatory that all new Alumni Scholars entering in 2011 attend at least one Renewal Scholarship Information Workshop.

Key Dates:

All dates mentioned in this handout can be found on the Renewal Scholarship Key Dates calendar at www.alumni.ucla.edu/scholarships/renew.